

## **The Arc of Sedgwick County Board of Directors Meeting September 25, 2006**

ATTENDEES: Steve Fisher, Marge Zakoura-Vaughan, Linda McCurry, Darcy Eads, Dick Keck, Dave McGuire, Dena Griswold, Tim Reimer, Jana Bleakley, Curtis Tatum, Ken Dannenberg, Mary Jane Duling

ABSENT: Jayme Gawith, Colette Deeds-Conner, Marlene Sanders

PRESIDING: Steve Fisher

STAFF: Kevin Fish, Kristen Phillips, Marty Rothwell, Vonda Bankston

GUESTS: Shawna Fielder, Sandra Fielder

### **Call to order**

The September 25, 2006 meeting was called to order at 6:05 p.m.

### **Self Advocate Report**

Shawna Fielder reported the Self Advocates put together 90 boxes of school supplies and delivered them to special education classes. She passes around some thank you notes they received from some of the classrooms. The Self Advocates have purchased a basketball goal and balls for the Self Advocates, YESS, and Young Adult Club events. Tomorrow night they will have their open forum meeting at Orchard Park.

### **Agenda**

Reviewed with no changes.

### **Minutes for July 24, 2006**

Corrections: Curtis Tatum noted on page 4 Center for Medicaid Center should be Center for Medicaid Services and it should read looking at a "potential" audit of Kansas. Steve questioned on page 2 Stacey's statement regarding the president signing off on a form when there is an increase in wages for the Executive Director. Stacey was not present to remark. Steve added that she also gives him a report of general check expenditures to review.

It was moved by Jana Bleakley and seconded by Curtis Tatum to accept the minutes as written with changes. Motion carried unanimously.

### **Treasurer's Report**

Tim Reimer reviewed some of the changes. Yields are now listed for accounts now. The endowment has been dropped from assets category to other assets.

Q. Jana asked if we are in an interest bearing checking account.

R. Tim noted that one is and that Stacey has mentioned that it is a package The Arc has with Bank America.

It was moved by Ken Dannenburg and seconded by Dave McGurie to accept the Treasurer's Report as printed. Motion carried unanimously.

## **Executive Director's Report**

Kevin noted that everyone should have received a survey from Marla Flentje for the Board Retreat. She needs them turned in as soon as possible so she can compile the information for the retreat. If you haven't turned one in you can turn it in to us and we will get it to Marla for you. We are working on the funding committee to try to pull in media ties. We are looking at the social committee to work with the funding committee to set up the VIP Breakfast. We are looking into getting involved with police officer trainings because we see such an increase of individuals with disabilities getting involved in the legal system. The Sedgwick County Developmental Disability Organization (SCDDO) is looking at developing a webpage called "CDDGO" to list social options and events from organizations targeting individuals with disabilities. It will be used as a resource to get individuals with disabilities involved in the community. ACT had a State Fair booth that The Arc manned for a day. Legislators' responses to the ACT questionnaire were posted on a board displayed at the State Fair booth.

Q. Will The Arc link to the SCDDO page CDDGO page for the social events?

A. Yes, we will when the page is up and running

## **Program Reports**

### Targeted Case Management

Vonda: For the last month and a half the case managers have been working hard on psychotropic plans and transitions plans revising plans. We are working on a partnership with addiction service providers in Wichita and surrounding areas. Several case managers attend monthly trainings and looking at cross trainings so that it is a lot easier when working with someone with dual diagnosis to get treatment provided.

Q. Jana Bleakley: What is the financial impact of losing people?

A. Vonda: Since we have received seven referrals, but it allowed us to not have to hire a case manager right away.

Q. Tim Reimer: Can the SCCDO formalize a 6 month waiting period before a client can transfer or follow a case manager to another agency?

A. Kevin: They could establish policy that if the client did transfer that his/her funding would not follow them for 60-90 days not allowing the other agency to bill for services as a way of discouraging people from leaving right away.

Q. Marge Zakoura-Vaughan: Have we experienced this often enough to get projections and what about continuity of services for those who need it?

A. Curtis Tatum: This has been a thorn in the side of many agencies. At one point there was some state involvement and they talked about the developmental disabilities format and took into consideration things including continuity of services to see if they wanted to become a part of setting rules. It is up to each CDDOs to develop that language into their contracts. In rural communities you run into agencies that are a CDDO and also a community service provider (CSP). In Northeast Kansas there was an agency that is CDDO and CSP and would not allow a person to become an independent case manager because that CDDO which is also a CSP would have lost a lot of clients. If this continues to be a trend there will be some limits put in place

referencing the amount of time the person would stay on with their current provider. After that time they would be able to switch providers. Now we have clients who change daily. The CDDO had to take a stance on that for billing purposes. Now when someone makes a change it does not take affect until the first of the following month. Here in Sedgwick County our rules are a little different because our CDDO isn't a service provider. They do need to take into consideration continuity for those who need because then they would be starting over from ground zero with change.

Q. Tim Reimer: Where did Lorie go?

A. To Individual Advocacy, LLC.

Q. Marge Zakoura-Vaughan: Looking at the 60-90 day trial period for a new case manager, would there be a review if a person needed to stay with their current case manager?

A. Vonda: Yes, there will be a clause.

Dave McGuire: We need the governance committee to develop that non-compete clause and run it passed legal.

Marge Zakoura-Vaughan: It can be difficult to work in the flexibility that some individuals may need.

Q. Steve Fisher: Are case managers contracted or employed at will?

A. Employed at will.

Q. Tim Reimer: Do we know how much it took for Lorie to leave?

A. Vonda: She actually lost pay but gained convenience of location.

### Special Projects

Marty: We hit an attendance high at the dance with Elvis performing. At the State Tennis Tournament we won our 21<sup>st</sup> first place title. We had nine players win top honors in our state championship out of 18 divisions. We had about 150 here for lunch for the banquet. Everyone is invited to the Showdeo this Saturday, Sept. 30 at Clearwater. Cruise is coming up Oct. 1.

Q. Tim Reimer: Did Bob and Nancy get their wagon?

A. Yes, Oct. 21 they'll have a party to christen it. Media will be contacted. It is the second one of its kind in Kansas.

### Epilepsy Resource Connection

November 4 is conference, Brainstorms. All expenses are picked up by Cyberonics and Via Christi.

~Break~

### **President's Report**

Steve would like 2-3 board members to be on the Allocations Committee. He expects it to be a limited time commitment. The suggestions on allocations are due by the end of December. A decision will be made by January or February for the allocation to occur in March. Board Retreat is October 8. Please get surveys in. The Board Challenge Grant is still out there. The last time he spoke to Stacey we were sitting at \$1,000. We have until Dec. 1.

## Board Member Reports

### A. Personnel Committee (Dick Keck)

No report be we are talking to Curtis and looking at developing some guidelines.

### B. Nominating Committee (Marge Zakoura-Vaughan)

Marge noted that she, Kevin and Kim still need to meet on developing procedures

### C. Endowment

Michael Webb: I am working with Kristen on an Endowment Webpage and what it will include: the request for proposals, policies and guidelines and frequently asked questions.

#### ☞ Ladies Luncheon (Darcy Eads)

No Report

#### ☞ Car Show:

We are discussing moving away from July 4<sup>th</sup> because of low attendance numbers for the past two years

#### ☞ Golf Committee:

The Willowbend owners are on the committee. Curtis has started attending the committee meetings. We are going back to a Pro Am tournament. Don Hall is interested in the event. We'll bring back the pairings party with auction. The tournament is set for May 14.

#### ☞ Lights on St. Paul (Dave McGuire)

Thursday at 6 p.m. is our next meeting. We are further along than we have been in the previous years.

#### ☞ Social Committee (Linda McCurry)

We will be having a potluck before our October meeting. Linda passed around a sign up sheet. October 25 is our next VIP Breakfast at 7:30 a.m.

#### ☞ Facilities Committee

There has not been a meeting in awhile. There is someone who will be coming in on weekends to perform janitorial/maintenance duties who is coming from Envisions.

#### ☞ Technology Committee

We are working on a date to get together.

#### ☞ Corporate Governance Committee

1. Code of Ethics: worked on rewording.
2. Memorials: we took in the board's suggestions when developing policies. We hope to have it in the packet next month for review and vote at next meeting.
3. Nominating Committee Procedures: We need to get with the nominating committee and mentioned some procedure options.

- i. What would we like to see happen at November Membership meeting? 1. Elect three new candidates to the committee; 2. Elect one to replace the one who resigned;

Q. Marge: Does the nominating committee have term limits?

A. Yes, they serve two terms.

Q. Do we extend terms out for current committee member this year or re-elect new candidates for two terms?

A. Elect one person to fill the unfulfilled term and extend Kim Fisher's term and vote on at membership meeting.

### **Old Business**

A. Code of Ethics: Kevin already addressed

B. Memorials: Kevin already addressed

C. Building Expansion: We should take advantage of the lease. Address it at the retreat.

### **Announcements**

1. Board Retreat is at SKT, 125 N. Emporia
2. Reminder of Board Challenge Grant
3. Legislative Forum: Last time we had a good attendance. It is being held at Timbers Apartments by CPR/F, East of Oliver on 21<sup>st</sup> St. Monday, October 2, 6:30 p.m. Social, 7:00 p.m. forum begins.
4. Nov. 6 at 7:00 p.m. Membership Meeting

It was moved by Dick Keck and seconded by Tim Reimer to adjourn. Motion carried unanimously.

Adjourned at 7:55 p.m. ☺

Secretary – Darcy Eads  
Recorder – Kristen Phillips